

# Cabinet

Tuesday 12 February 2019

## PRESENT:

Councillor Evans OBE, in the Chair.

Councillor P Smith, Vice Chair.

Councillors Haydon, Coker, Lowry, McDonald, Penberthy, Jon Taylor and Tuffin.

Apologies for absence: Councillors Dann

The meeting started at 2pm and finished at 3.50pm.

*Note: The full discussion can be viewed on the webcast of the City Council meeting at [www.plymouth.gov.uk](http://www.plymouth.gov.uk). At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

97. **Declarations of Interest**

There were no declarations of interest.

98. **Minutes**

Agreed the minutes of the meeting held on the 15 January 2019.

99. **Chair's Urgent Business**

There were no items of Chair's urgent business.

100. **Questions from the Public**

There was one question from Mr Hill of Plympton.

Question (To the Cabinet Member for Finance)
Why has the enquiry outcome into the failure to open Harewood House for a booking on 1st December not been publicly revealed, why did no-one come to open the building or answer out of hours contact lines and what are the specifics of the action plan to prevent a repetition.
Response
An event was booked by Sandy's Songbirds for 1st December 2018 for 7.30pm at Harewood House. Facilities Management had made arrangements for the site to be open and ready for the event organiser; this was being covered by agency staff. The member of staff did not attend. The organisers on site contacted PCC by using the contact numbers supplied on the door and spoke to the out of hour's

service. This officer was not able to make contact with a key holder and therefore the organiser cancelled the event

As soon as this was brought to our attention the organiser was contacted, both to apologise and to offer some solutions to reschedule if Sandy's Songbirds wanted too. Alternative dates were offered and the rescheduled event went ahead.

This matter was investigated and it was clarified that the temporary member of staff allocated the work did not attend. The Agency have confirmed that this was a misunderstanding during the work allocation process and could not have been pre-empted. All staff including agency staff attending sites will be made aware of the specific duties required and relevant information about the location they are working. Usually any agency staff will be allocated work for sites that they have previously worked to enable consistency of service delivery.

The customer did make contact with PCC's out of hour's service whose contact details were available on the door at Harewood House. This service tried to contact a PCC officer however they were attending an alternative event and were not aware of the call. Our key holders did have access to the site but without authorisation were not able to attend to open the site. For health and safety reasons without an appropriate member of staff on site for the duration of the event it would not have been able to be run.

All matters have been investigated and this situation has highlighted areas where improvements are needed. Management of the service are currently reviewing and implementing new procedures to ensure that this does not happen again and improvements are made.

The event was rebooked and held in January at no charge. An apology has been made and published on the BBC Devon website. In addition a £200 payment has been paid to the organisers to cover the fee and as a good will gesture for the disruption to their event.

#### 101. **Leader's Announcements**

Councillor Tudor Evans OBE (Leader) made announcements concerning –

- Support for the Fishing Industry
- Barden Corporation
- The Range building at Derriford
- Creative Development Fund

#### 102. **Monthly Activity Round Up**

Councillor Sally Haydon (Cabinet Member for Customer Focus and Community Safety)

- Holocaust memorial day and Rwandan Genocide Memorial

Councillor Chris Penberthy (Cabinet Member for Housing and Co-operative Development)

- Bungalow Programme

Councillor Ian Tuffin (Cabinet Member for Health and Adult Social Care)

- Parliamentary Health Select Committee visit as part of the national sexual health enquiry
- Cumberland Centre Health and Wellbeing Hub

Councillor Sue McDonald (Cabinet Member for Children and Young People)

- Care leavers attending University
- Work Experience for looked after children

### 103. **Pledge Update**

Councillor Mark Lowry (Cabinet Member for Finance) introduced a report concerning the administration's pledges and asked the Cabinet to note the eight pledges which had been completed in January as detailed in the report. Cabinet members provided updates in respect of –

- a) 20 mph zones around schools and residential areas;
- b) Links between the Marine Science and Technology sector and the STEM agenda in schools;
- c) No charges for organised Park Runs;
- d) Renewable energy generation and fuel poverty;
- e) Life Jackets for City fisherman;
- f) Blue plaques.

Cabinet agreed to note the completion of pledges 19, 24, 39, 44, 72, 77, 88, 99.

### 104. **Budget Scrutiny Recommendations and Cabinet Response**

A paper was submitted to Cabinet on budget scrutiny recommendations. Cabinet members noted the sensible recommendations which were unanimously agreed by the Budget Scrutiny Select Committee.

Cabinet agreed the responses to the recommendations itemised in the report.

### 105. **Capital and Revenue Budget 2019/2020**

Councillor Mark Lowry (Cabinet Member for Finance) introduced the Capital and Revenue Budget 2019/20 for Cabinet approval.

Cabinet members commented on the how services would continue to be delivered despite large scale cuts to available funding.

Following a short debate Cabinet agreed –

1. to recommend the 2019/20 Budget to Council to ensure the delivery of the Council's Corporate Plan;
2. to recommend the Capital Budget of £870.007m to Council to continue the investment within the City and Growth agenda.

106. **Revenue and Capital Monitoring Report Quarter 3**

Councillor Mark Lowry (Cabinet Member for Finance) introduced the Revenue and Capital Monitoring Report quarter three.

Following short debate Cabinet agreed to –

1. Note the current revenue monitoring position and action plans in place to reduce/mitigate shortfalls;
2. Thank officers for bringing the budget under control despite massive pressures in respect of demand.

107. **Corporate Performance Monitoring Quarter 3**

Councillor Mark Lowry (Cabinet Member for Finance) introduced the report on performance against the Corporate Plan in quarter three. Cabinet Members commented

- a) that more work would be done on expressing the actions as a result of the presented performance information;
- b) on the work undertaken in street services to improve cleanliness of the city
- c) on progress in relation to delayed transfers of care;
- d) on work undertaken in the area of homelessness;
- e) on the welcome addition of the early years tab.

Following a short discussion members agreed to –

- a) note the Corporate Plan Quarter Three Performance Report and the implications for delivery of the Council's priorities;
- b) ask the Assistant Chief Executive to identify how actions as a result of the performance reporting are being taken forward and report back to cabinet at a future meeting.

108. **Adult Education contract award**

Councillor Jon Taylor (Cabinet Member for Education, Skills and Transformation) introduced a report on the Adult Education Contract award.

Following a short debate, Cabinet agreed, having considered the information in the Part II reports, to award a one year contract, commencing on 1st August 2019 with an option to extend the contract for a further two years in annual increments, for the delivery of Adult Education Services in Plymouth to the successful tenderer(s) identified in the Part 2 report. The tender evaluation process has determined that they have the critical knowledge and experience to provide these services and that considering all evaluation criteria they have offered the 'most economically advantageous tender'.

Cabinet agreed that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the remainder of this item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 3 of Part 1 of Schedule 12A of the Act (as amended).